

Little Traverse Bay Bands of Odawa Indians JOB POSTING

Job Title:	Physician Assistant
Department:	Health
Reports To:	Medical Director/ Health Director
FLSA Status:	EXEMPT
Salary Range:	Negotiated
Level:	
Opens:	March 08, 2016
Closes:	March 29, 2016

SUMMARY

Provides Independent acute and/ or routine medical care to a specified outpatient population under general supervision of the LTBB Medical Director. Abides by established protocols and the FHC Principles of Practice.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Obtains detailed history and performs physical examinations on assigned patients; assesses and treats acute/chronic medical problems and provides direct patient care to a specified patient population.
- Writes appropriate orders, including those for narcotics, stimulants, and depressant drugs.
- Performs emergency life saving procedures in cases such as cardiac arrest, respiratory arrest, massive hemorrhage, or similar emergencies.
- Notifies attending physician, or supervising physician regarding any unusual or unexpected events or problems requiring direct physician consultation.
- Available for after hours contact regarding critical lab values, and management duties as assigned.
- Practices safety, environmental, and/or infection control methods.
- Writes progress notes on patients' charts indicating patient status and treatment procedures performed; maintains other records as required.
- Provides health education to patients and families and nutritional instruction.
- Enhances professional growth and development through participation in educational programs, current literature, in-service meetings, and workshops.
- Responsible for coordinating monthly journal club for continuing education.
- May perform clinical research related to specific operations.

- May participate in community education functions, may conduct nursing home, jail, and inpatient assessments.
- Performs miscellaneous job-related duties as assigned

EDUCATION AND EXPERIENCE

Graduation from an accredited Physicians Assistant Post Graduate Program. A minimum of one year experience directly related to the duties and responsibilities specified.

LICENSES/CERTIFICATIONS REQUIRED

State of Michigan Certified Physician's Assistant License; CPR Certified; Certification by the National Commission on Certification of Physician's Assistants.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

Knowledge of primary care principles and practices. Knowledge of patient care charts and patient histories. Ability to perform medical examinations using standard medical procedures. Ability to react calmly and effectively in emergency situations. Knowledge of drugs and their indications, contraindications, dosing, side effects, and proper administration. Knowledge of CPR and emergency medical procedures. Ability to clearly communicate medical information to professional practitioners and/or the general public. Ability to maintain quality, safety, and/or infection control standards. Ability to make administrative and procedural decisions. Knowledge of clinical operations and procedures. Ability to observe, assess, and record symptoms, reactions, and progress. Skill in preparing and maintaining patient records. Ability to educate patients and/or families as to the nature of disease and to provide instruction on proper care and treatment.

COMMENTS

Native American Preference will apply.